

Submit IT


Easy to use client portal

Step 1: Client enters portal and is directed to the Request page



Custodial Work Request Form

Please fill in all required fields and click submit.

Request Date	<input type="text" value="2/1/2018"/>
Service Location	<input type="text" value="Four Nature Foods Bethlehem"/>
Floor	<input type="text" value="1"/>
Room/Space	<input type="text" value="201"/>
Service Request	<input type="text" value="There are stains in the carpet, please vacuum"/>
Work Order Type	<input type="text" value="Complaint"/>
Email	<input type="text" value="maria.acceleratorcc@gmail.com"/>
Priority	<input type="text" value="High"/>
<input type="checkbox"/> I'm not a robot  reCAPTCHA Privacy - Terms	
<input type="button" value="Submit Service Request"/>	

accelerator cc >>

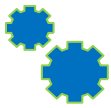
Step 2: Requestors fill out five simple fields:

- Date
- Location
- Work to be done
- Confirmation email address
- Priority status



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accelerating IT



The requestor receives an email | Cleaner receives an email

The screenshot shows a Gmail interface. At the top is the Google logo and a search bar. Below it is the Gmail navigation bar with icons for back, forward, info, trash, folders, and tags. The main content area shows an email titled "Service Request for Four Nature Foods Bethlehem has been submitted" from "noreply@acceleratorcc.com". The email body contains a thank you message and details: "Date Requested: 2/1/2018", "Service Location: Four Nature Foods Bethlehem", and "Service Request: There are stains in the carpet, please vacuum". The priority is marked as "High". A "Click here to Reply or Forward" link is visible at the bottom of the email content.

The cleaner completes the task, closes the work ticket, email confirmations are sent—Done!

ACCELERATOR SOFTWARE

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