



Quote to Invoice

Notifications Guide

Email Notification Flow



accelerator cc 

1. Email Quote

Customer receives your Quote for Approval

accelerator cc >> Accelerator

APPROVAL PENDING

Quote # 20180321110824

Please review the information below and click Approve. If you need to make any changes please reply to bob@acceleratorcc.com.

Project	Carpet and Upholstery
Quote Number	Cleaninhg
Quote Date	20180321110824
Process Status	3/21/2018
Account	Pending Approval
Service Location	ACC Properties
Submitted By	ACC North Building
Email	Bob Brown
Quote Amount	bob@acceleratorcc.com
	\$940.00

Service	-
Service Start Date	3/21/2018
Service End Date	3/21/2018
Service Description	Clean carpets in hallways, clean upholstered furniture in reception area

Approve

Thank you for your business!

Accelerator
Bob Brown

← Status is Approval Pending

← Your email address included for questions

← Quote details and service timeline

← Customer Approve button (Changes Quote to a Work Order)



accelerator cc >>

2. Client Approval Email

You and Customer receives Approval Confirmation

accelerator cc >> Accelerator

Work Order Quote
Quote # 20180321110824

Please review the information below. If you have any questions, please reply to bob@acceleratorcc.com.

Project	Carpet and Upholstery
Quote Number	Cleaninhg
Quote Date	20180321110824
Process Status	3/21/2018
Account	Approved & WO Created
Service Location	ACC Properties
Submitted By	ACC North Building
Email	Bob Brown
Quote Amount	bob@acceleratorcc.com \$940.00

Work Order #	1458
Service Start Date	3/21/2018
Service End Date	3/21/2018
Service Description	Clean carpets in hallways, clean upholstered furniture in reception area

Approved by rbrown19087@gmail.com

Thank you for your business!
Accelerator
Bob Brown

← Status is now Work order Quote

← Your email address included for questions

← Work Order Number, details and service timeline

← Approver confirmed

accelerator cc >>

3. Tag Work Completed Email

You and Customer receives Tag Completed Notice

From: <noreply@acceleratorcc.com>
Date: Wed, Mar 21, 2018 at 8:31 AM
Subject: Work Order# 1458 Completed
To: rbrown19087@gmail.com, michael@acceleratorcc.com, maria@acceleratorcc.com

This is a notification that **Work Order# 1458** has been completed

Account / Service Location: ACC Properties / ACC North Building

Description: Clean carpets in hallways, clean upholstered furniture in reception area

Completed Date: 3/21/2018

The logo for Accelerator CC is located inside a white circle with a red border. It consists of the text "accelerator cc" in a blue, lowercase, sans-serif font, followed by two green chevron symbols pointing to the right.

accelerator cc >>