

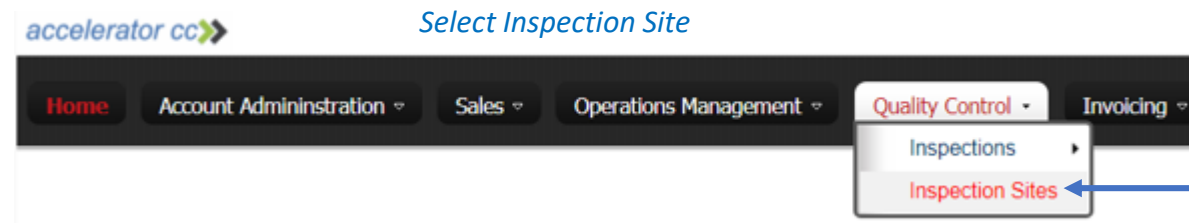
Sending
Inspection
Reports to
Customers

accelerator cc 

What you need

1. Email address of recipient
2. The Service Location name or number

1. Select The Service Location



2. Add Contact Info in the Notifications Tab

The screenshot shows the Accelerator CC web application interface. The top navigation bar includes tabs for Log Book, Jobs, Work Orders, Inspections, Supply Shipments, Equipment List, Floor List, Contacts, and Notifications. The Notifications tab is active, displaying a table of service location notifications. The table has columns for Email Address, Nightly Report, Facility QC Report, Inspection QC Detailed Report, Inspection QC Summary Report, and Inspection QC Non Grade Report. Two rows are visible: one for bob@acceleratorcc.com and one for michael@acceleratorcc.com. A 'New' button is visible in the top left of the table area.

Email Address	Nightly Report	Facility QC Report	Inspection QC Detailed Report	Inspection QC Summary Report	Inspection QC Non Grade Report
bob@acceleratorcc.com	Yes	Yes	n/a	n/a	n/a
michael@acceleratorcc.com	Yes	Yes	Yes	Yes	Yes

1. Click on the Notifications Tab
2. Select New
3. Enter the contacts email address
4. Check the desired report to be delivered

New Service Location Notifications
Complete the form. Make sure to enter all required fields.

Email Address

Nightly Report
 Facility QC Report
 Inspection QC Detailed Report
 Inspection QC Summary Report
 Inspection QC Non Grade Report